

# Memorandum

TO : 1. Executive Officer/OEL  
2. AD/OEL

DATE: 27 May 1965

FROM : DAD/S&D

SUBJECT:

25X1A

I have asked Karen to collect the [ ] letters for the last three months that we have written. As you can see the volume is not very great. I am concerned, however, about the fact that everybody is using the same name including the Office of Logistics. In the case of the March 2 letter, it seems to me that change in the scope of the contract could be involved here which would legitimately allow a contractor to request additional time or cost. It may be, however, that this pertained to a proposal.

I fail to find anything in these letters, however, that could not be readily transmitted for us by Logistics or which couldn't be handled just as easily by telephone. I am going to discuss this with the Section Chiefs and others tomorrow and will have the consensus of their feelings if you would like to discuss this further.